

## **How to Start a Leo Club in MD 201**

1. A sponsoring Lions Club should move a motion on their books to begin investigations towards starting a new Leo Club and ascertain the costs involved - appoint a small committee to look after the project. Request a Leo Club Organization Kit (**Leo-830**) direct from Lions Clubs International, Oakbrook, who in turn will bill the sponsoring Lions Club direct. Select a name for the new club, which must include either the School's name or an identifying Town or District, as required by International office.
2. Advise your District and State Leo Chairman of your plans.
3. Decide if the new Leo Club will be school based (Alpha) or community based (Omega) – determine the target age group.
4. Promote the idea and talk to potential young people who might become members. Appoint 3–4 Leos who are fully behind the program to form a committee. Also elect a Leo advisor from the sponsoring Lions Club who is able to communicate with young people and guide/support the new Leo Club.
5. Establish a group of young people – 10-15 is recommended as a minimum to start. eg High schools, colleges, youth groups, family members, church and sporting clubs.
6. Call an Information Meeting. Explain the objects and purpose of the club. Involve existing Leos if possible and make it FUN! Hand out Application for Membership forms (**Leo-50**) & set a date, which is convenient to the potential Leos for a formation meeting.
7. At the formation meeting, elect office bearers and discuss and accept the Leo Constitution and Bylaws. (**Leo-5**)
8. Fill out and send the Organisation Report form (**Leo-51**) through your District and request a Lions Club Sponsor kit (**Leo-820**) Your new Leo Club is now operational.
9. Prepare with the Leos the chartering of the new Leo Club.
10. Commence a regular meeting date & select a venue – organize a Leo Project (let the Leos say what they want to do) and involve all Leos working together for their club.
11. Always ensure the Leo Advisor or at least one Lion attends every Leo meeting to guide/advise – not dictate.

For further information, consult the Leo Club Officers' Handbook (**Leo-16**) or visit International's website [www.lionsclubs.org/EN/content/youth\\_leo](http://www.lionsclubs.org/EN/content/youth_leo) or the MD 201 Leo website at [www.lionsclubs.org.au/leos](http://www.lionsclubs.org.au/leos) or contact your State Leo Chairman – details are available in the front of the Lions Australian Directory – Youth & Community Projects Committee section.