

Action Planning Grid



Team Vision: _____

Goal: _____

Action (What is required to Achieve Goal)	How (is Action to be achieved?)	By Whom (People)	Resources Required	Time (Date Completed)	Evaluation (Result)

(Additional Action Grids may be used for further actions required to achieve this goal)

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(Example) Action Planning Grid



Team Vision: Zone XYZ. To increase involvement in Lions projects that will benefit the community that we serve.

Goal 1. To increase membership, inline with the district governors goal, by a minimum net gain of 5 members per club to ensure that we have members available to complete the projects.

Goal 2. To complete a community analysis to ensure the current projects are relevant and to ascertain current needs.

Goal 3. etc.....

Action (What is required to Achieve Goal)	How (is Action to be achieved?)	By Whom (People)	Resources Required	Time (Date Completed)	Evaluation (Result)
Generic Goal All clubs to take ownership of the vision.	Discussion at the first Zone Meeting.	Zone Chairman.	Prior notice given in Zone Newsletter.	At the zone meeting.	Acceptance by all Clubs within the Zone.
Goal 1 Action 1 Invite District Membership Chairman	District Chairman to lead a session on Club Growth	District Chairman and Club Pres, Sec, Treas, Memb	MD Club Pride in Growth program.	Within two months of start of year at a special	Acceptance of the Pride in Growth Program by the

to address a zone meeting.		Chair and other interested Lions to attend.		meeting.	Clubs.
Goal 1 Action 2 Each Club to run the Refresh Program	Club to organise a Refresh Committee to run the program as per the manual.	Club Refresh Committee and other members of the Lions Clubs.	Refresh Manual	Within the first 4 months of the Lions year.	Increase in membership in each of the Clubs.